

Lunch & Learn Course Schedule & Registration Form

Name:	Social Security #:	
Job Title:	Supervisor:	
Agency:	Division:	
Work Address:	City:	Zip:
Work Phone #:	Work Fax #:	
E-mail address:		
Do you currently supervise staff? Yes No		
Please indicate site preference: <input type="checkbox"/> Host site <input type="checkbox"/> Remote video site (Capital City Center, Springfield)		

Please place a check in front of the session(s) you wish to attend

<u>Session Title</u>	<u>Date of Broadcast</u>
<input type="checkbox"/> Stress, Its Causes and Cures	January 4, 2006
<input type="checkbox"/> Peak Performance, Combating the Effects of Stress on Your Body	February 1, 2006
<input type="checkbox"/> Identity Theft Prevention	March 8, 2006
<input type="checkbox"/> Illinois State Library	April 5, 2006
<input type="checkbox"/> Sexual Harassment Prevention (Part I)	May 3, 2006
<input type="checkbox"/> Sexual Harassment Prevention (Part II)	June 7, 2006
<input type="checkbox"/> Team Building	August 2, 2006
<input type="checkbox"/> Time Management	September 6, 2006
<input type="checkbox"/> Workplace Safety	October 4, 2006
<input type="checkbox"/> Business Writing	November 1, 2006

Fax or mail your completed registration form to:
Agency Training and Development
500 Stratton Building, Springfield, Illinois 62706
Fax: (217) 558-0048 Phone: (217) 524-8700

Please visit our website for updated training information and registration forms
http://www.state.il.us/cms/2_servicese_edu/